



VIN VERIFICATION APPOINTMENT

checklist

THE VEHICLE MUST BE PHYSICALLY PRESENT

- THE VEHICLE IS ON-SITE AT THE APPOINTMENT LOCATION
- THE VEHICLE CAN BE SAFELY ACCESSED FROM ALL SIDES
- THE VEHICLE IS NOT BLOCKED IN BY OTHER VEHICLES OR OBJECTS

VIN PLATE MUST BE VISIBLE AND READABLE

- DASHBOARD VIN PLATE NEAR THE WINDSHIELD IS VISIBLE
- DRIVER-SIDE DOOR JAMB VIN LABEL IS VISIBLE
- VIN PLATE IS NOT COVERED, DAMAGED, PAINTED OVER, OR MISSING
- VIN MATCHES THE TITLE OR REGISTRATION PAPERWORK

FEDERAL EMISSIONS LABEL MUST BE PRESENT

- EMISSIONS LABEL IS PRESENT UNDER THE HOOD OR ON THE DOOR JAMB
- LABEL HAS NOT BEEN REMOVED OR ALTERED
- LABEL IS READABLE AND NOT MISSING OR DAMAGED

ENGINE NUMBER MUST BE ACCESSIBLE

- ENGINE NUMBER IS VISIBLE AND READABLE
- ENGINE BAY IS UNLOCKED

VIN VERIFICATION APPOINTMENT

checklist (Part 2)

ODOMETER MUST BE ACCESSIBLE (IF APPLICABLE)

- ODOMETER DISPLAY IS READABLE
- VEHICLE CAN BE SAFELY ACCESSED
- VEHICLE BATTERY IS NOT DEAD

- KEYS ARE AVAILABLE TO TURN
- IGNITION ON

PAPERWORK READY

- TITLE

- REGISTRATION CARD

PAPERWORK READY

- MEDTHOD OF PAYMENT -CASH OR
- CREDIT CARD

ANY QUESTIONS?

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